COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take Decision 	(5) Principal Groups/Organisations to be Consulted before Decision is made	 (7) Name of person(s) to whom representations can be made ⊠ [®] 	 (9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the
(3) Give Date or Period within which	(6) Method of Consultation	(8) When should they be made	Decision. Is this information
Decision is to be taken (4) Directorate Contact 🖂 🕾		by (closing date)	unrestricted or exempt (10) Date first entered in Notice
KEY 26/19/20 (1) Cabinet consider the results of the public consultation and adopts the Upper Deal Conservation Area Character Appraisal (2) Cabinet	 (5) Statutory organisations, public, private and voluntary sector organisations (6) This will be undertaken in accordance with the requirements of the Statement of Community Involvement 	 (7) Lois Jarrett, Head of Planning, Regeneration and Development – <u>lois.jarrett@dover.gov.uk;</u> 01304 872398 (8) 25 November 2019 	(9) Cabinet reports(10) 4 October 2019
 (3) 2 December 2019 (4) Alison Cummings, Principal Heritage Officer – 01304 872464 			
Brief Details of Item:			

(Please provide information about the contents of this item and the reason for decision.)

Cabinet agreement is sought for the adoption of the Conservation Area Character Appraisal for the Upper Deal Conservation Area following public consultation.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Cabinet considers results of public consultation and decides whether to adopt the Appraisal – 2 December 2019.